



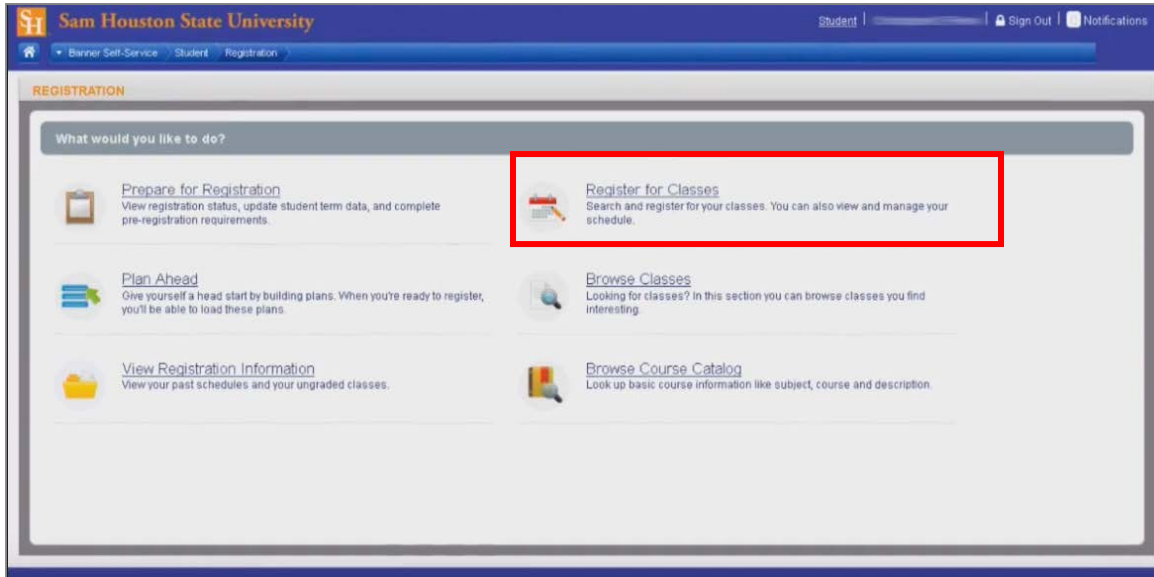
HOW TO VIEW AND PRINT YOUR SCHEDULE

1. In MySam and on the Registration Tab, and click **"Add/Drop Classes – Register Here!"**

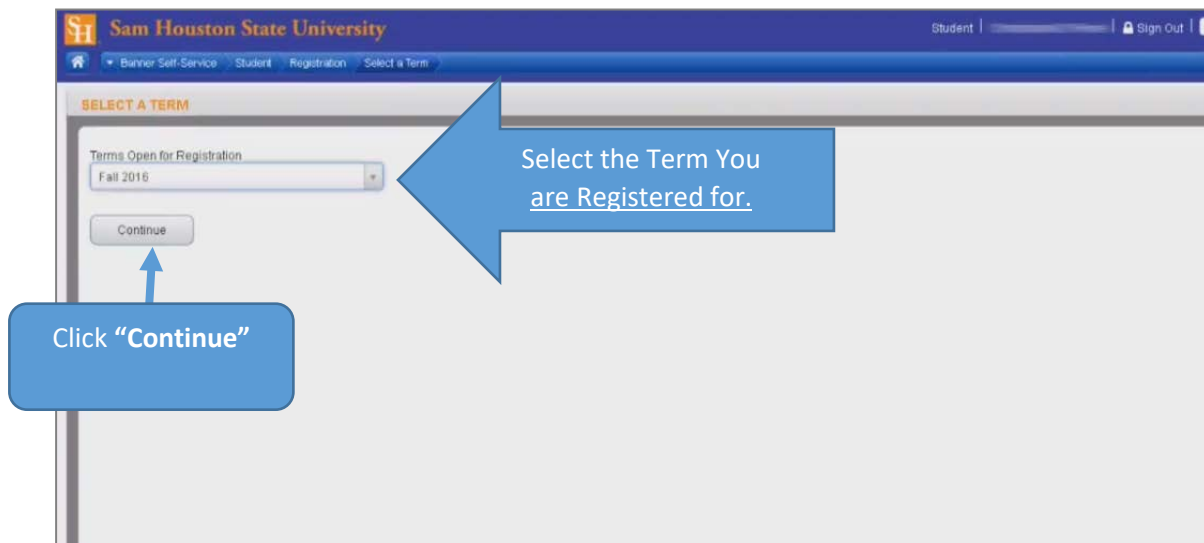
The screenshot shows the MySam portal interface. On the left is a dark blue sidebar with navigation links: All Users, Campus Resources, My Account, Registration (highlighted with a red box), Employees, Faculty, and Students. The main content area has a dark blue header with the SHSU logo, navigation links (SHSUOnline, Blackboard, E-mail, SamWeb, Logout), and the MySam logo. Below the header is a welcome message: "Welcome to the new MySam portal! How can we improve this for you? [Share Your Feedback](#)". The main content is divided into several sections: "Registration Tab Overview" with links for "Bacterial Meningitis Vaccination Requirements" and "Registration Dates"; "Registration Toolbox" with links for "Registration Survey (Do this 1st!)", "Add/Drop Classes – Register here!" (pointed to by a red arrow), "Registration Fee Assessment", "View Test Scores", and "Find/Order Text Books"; "Registration Resources" with a list of links including "Term Guidelines", "Academic Calendar", "University Catalog", "DegreeWorks System", "Family Educational Rights and Privacy Act", "Forms", and "Texas Success Initiative"; "Banner Self Service" with contact information for the Registrar's Office; and "Advising" with links for "Undergraduates", "Graduate Students", "Advising Tools", and "Mandatory Advising Guidelines".



2. Click "Register for Classes" to access the registration portal.



3. Click the dropdown and select the **Term** you are registered for and then click **Continue**.






4. Click on "Schedule and Options" to view your current schedule.

The screenshot shows the Registrar's Office website interface. The 'REGISTER FOR CLASSES' section has the 'Schedule and Options' tab selected, highlighted with a red box. Below this is a 'Summary' table for Spring 2018 with the following data:

Title	Details	Hours	CN#	Schedule Type	Prereq. Code	Level	Study Path	Date	Status	Message
Health & Medical Terminology	HLTH 2372, 01	3	23199	Online Lecture	Standard Letter-Undergrad	Undergraduate	None	11/19/2017	Registered	"Registered" 11/19/...
Human Anatomy & Physio II LAB	BIOL 2404, 10	0	23718	Laboratory	Standard Letter-Undergrad	Undergraduate	None	11/19/2017	Registered	"Registered" 11/19/...
Human Anatomy & Physiology II	BIOL 2404, 01	4	20301	Lecture	Standard Letter-Undergrad	Undergraduate	None	11/19/2017	Registered	"Registered" 11/19/...
Texas Government	POLS 2308, 06	3	21902	Online Lecture	Standard Letter-Undergrad	Undergraduate	None	11/19/2017	Registered	"Registered" 11/19/...
United States History To 1875	HIST 1301, 03	3	21033	Online Lecture	Standard Letter-Undergrad	Undergraduate	None	11/27/2017	Registered	"Web Registered" 11/...

Below the table is a class schedule grid for Spring 2018. The grid shows classes scheduled for Wednesday (2:00pm-3:00pm), Tuesday (5:00pm-6:00pm), and Thursday (5:00pm-6:00pm).

5. Click on the  icon to print your schedule.

This screenshot is identical to the one above, but with a red arrow pointing to the print icon in the top right corner of the 'Summary' table.