

SHSU Property Reporting Form for Clery Act  
Statistical Use

CSA's will report a crime on the CSA form listed at <http://www.shsucsa.org/> should a crime occur.

On overnight or longer student organization trips, Student Organization Advisors will also report the following:

- (1.) Name of Department/Organization: \_\_\_\_\_
- (2.) Name of CSA Reportee: \_\_\_\_\_
- (3.) Email Address: \_\_\_\_\_
- (4.) Phone Number: \_\_\_\_\_
  
- (5.) Name of Property (Hotel/Motel/etc.): \_\_\_\_\_
- (6.) Property Address: \_\_\_\_\_  
\_\_\_\_\_
  
- (7.) Date(s) the property was occupied: \_\_\_\_\_
- (8.) Time(s) the property was occupied: \_\_\_\_\_ to (9.) \_\_\_\_\_
  
- (10./11.) Has this property been rented in the last year for purposes of an overnight stay or longer?

**If there is a question concerning whether a crime is a Clery Act reportable crime on the above listed property, contact Officer Joe Thornton at 936 294-1065 or by email at [jft010@shsu.edu](mailto:jft010@shsu.edu).**