

**Graduate Council Meeting
Minutes
May 8, 2007**

Present: Muehsam, Gaillard, Miller, Price, Smith, Tayebi

I. Approve Minutes

The minutes from the meeting of April 24, 2007 were approved.

II. Dual Enrollment Issues

A draft version of a revised Dual Enrollment Form was presented to the Council. There was discussion as to the removal of two requirements: 1) be within 12 hours of completing the baccalaureate degree, and 2) have applied for graduation. It was agreed that a student would still be eligible for dual enrollment if these two requirements were stricken. An additional statement was added to the revised form and was agreed upon by the Council: *The maximum course load for a dual enrolled student is 15 semester credit hours for fall-spring semesters and 9 semester credit hours for the summer semester.* The issues of what signatures should be required on the form and what the maximum course load should be were discussed, and the Council was asked to share their thoughts with the faculty in their colleges. The Council will share the feedback from their colleagues at the next meeting.

III. Graduate Faculty Status Recommendations

Per the Graduate Faculty Status Policy, the Council reviewed and made graduate faculty status recommendations for nominations from the CHSS. The Council participated in lengthy discussion regarding their particular role in the decision-making process of the graduate faculty status recommendations.

IV. Miscellaneous

There was discussion regarding Graduate Studies working with Computer Services to generate e-mails to students when they register reminding them to sign up for continuous enrollment thesis/dissertation classes. All agreed this would be beneficial to not only the students but also the graduate advisors.

A draft version of a new form, Report of the Outcome of the Thesis/Dissertation Defense, was presented to the Council for review and discussion. The form would be accessible by the faculty/staff from the Graduate Studies website. The Council agreed that it is not necessary to request the title of the thesis/dissertation on the form. The Council will share the feedback from their colleagues at the next meeting.