

**Graduate Council Meeting  
Minutes  
July 27, 2005**

Present: Ashorn, Miller, Muehsam, Mullings, Plugge, Price, Smith, and Tayebi

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**I. Approval of June 22, 2005 minutes**

The minutes from the June 22, 2005 meeting were approved.

**II. Review of policies**

• **APS 910312 Academic Probation and Suspension**

Dr. Muehsam will e-mail the Council members proposed changes to this policy for comments.

• **APS 801007 Courses and Grades Transferred from Other Colleges and/or Universities**

Dr. Miller presented a draft regarding transfer credit for graduate degrees. After discussion, it was decided that it needs to be clear in the wording of this policy that the number of transfer hours are not automatic. It's up to the discretion of the deans and the advisors. Dr. Miller will work on the re-wording of this and send his draft to Dr. Muehsam for review.

Discussion will continue on the following policies, as time permits:

• **APS 930129 Enrollment in Thesis or Dissertation Courses**

There was discussion as to whether 698 and 699 courses should be campus-wide; should 698 just be a thesis course or a research course. The Committee is to speak with faculty of programs that have students actually writing Thesis/Dissertations and find out what's happening. The question was asked, "When do they defend proposals?"

Things to think about:

1. Thesis/Dissertation Committees

- a. accomplishments
- b. role member to play
- c. outside program and role
- d. students produce quality product – What can we do to help them?
- e. outside reader – Does student get choice or is person assigned?

**III. Miscellaneous**

There was discussion at the last meeting regarding the possibility of current graduate students teaching classes. Dr. Muehsam will write a request to President Gaertner for more graduate assistants. The Committee will let Dr. Muehsam know what programs have full-time graduate students who can teach classes.