

**DOCTORAL ADVISORY COMMITTEE
MINUTES
May 23, 2006**

Present: Muehsam, Conroy, Edmonson, Klespis, Mullings, Price, Watts

I. Approval of tentative minutes of April 17, 2006 meeting

The minutes of the April 17, 2006 meeting were approved.

II. Accountability Measures

Dr. Muehsam is the Vice-Chair of the Texas Higher Education Coordinating Board's Graduate Education Advisory Committee (GEAC). The committee meets quarterly to discuss issues impacting graduate education to include accountability measures. The GEAC, at the request of Commissioner Paredes, has submitted a set of recommended accountability measures for doctoral programs offered by public universities in Texas. Dr. Muehsam shared a copy of the draft measures with the Committee. The final measures will allow prospective students to compare like programs offered at various universities.

III. Orientation Update

Graduate Studies Orientation for new graduate students will be held on August 17, 2006. Representatives from Computer Science, the Library, Bearkat OneCard, Public Safety Services, and The University Center will provide students with information and services. Invitations have been distributed to the colleges for mailing to new graduate students.

IV. Posthumous Degrees

It is University policy that to qualify for a posthumous degree the deceased student had to be in his/her graduating semester. This policy appears to have been written for undergraduate students. The Graduate Council has proposed that the policy be revised to include guidelines for master's and doctoral students. The President has agreed for the Council to submit a draft policy.

V. Graduate Studies Handbook

Dr. Muehsam asked that the Committee think of items of information that would be included in a Graduate Studies Handbook. There will be discussion at future meetings.

VI. EDL Exchange Program

The doctoral program in Educational Leadership presents an EDL Exchange Program each year. Doctoral students practice presentations in the presence of faculty and students from other programs. It was suggested that this program become more of a university-wide effort rather than relying solely on the Department of Educational Leadership & Counseling

VII. Self-studies

Guidelines for self-studies need to be written. This item will be discussed at a future meeting.

VIII. Miscellaneous

No discussion.