

Doctoral Advisory Committee Meeting  
Minutes  
February 4, 2008

Present: Muehsam, Price, Titterington, Watts

I. Approval of Minutes

The minutes from the meeting of January 14, 2008 were approved.

II. Doctoral Characteristics

There was discussion regarding the doctoral characteristics required by the Texas Higher Education Coordinating Board posting. A timeline for publishing data and where this information will be housed/presented was discussed. Possibilities are the Texas Higher Education Coordinating Board's website or SHSU's website. If the information is housed on SHSU's website, it would either be generated in the Office of Graduate Studies with a possible link from the main website to department/program websites or generated by the departments/programs. Data for programs younger than five years old possibly will not be reported or a portion of the data will be reported. This topic will be discussed at future meetings.

III. Strategic Plan for Doctoral Education

The Graduate Education Advisory Committee, a sub-committee of the Texas Higher Education Coordinating Board, is working on increasing diversity in doctoral education. They are creating a document which entails their plans to achieve this goal. Dr. Muehsam will bring the Committee up-to-date on this document at the next meeting. The Committee was asked to share at future meetings ideas of how we can increase diversity in our doctoral programs.

IV. SACS Standards 3.6.1-3.6.4

There was discussion regarding how to collect the data and information necessary to meet these standards set forth by SACS. After discussion, the following information is requested of the Committee to be submitted to Dr. Muehsam by March 1, 2008:

- 3.6.1-syllabi to meet this standard as well as a creation of a table in Excel which lists programs and assignments that are progressively more advanced.
- 3.6.2-another table similar to that for standard 3.6.1 – This table should show knowledge of the literature of the discipline and student engagement in research and/or appropriate professional practice and training experiences..
- 3.6.4-summary of each program and supporting documentation which shows that the program is adhering to its set standards