

**Doctoral Advisory Committee  
Minutes  
March 26, 2007**

**Present:** Muehsam, Edmonson, Conroy, Mullings, Olson, Price, Watts

**I. Approve Minutes**

The minutes from the February 12, 2007 meeting were approved.

**II. Self-study Guidelines**

The Committee's draft version of the outline for SHSU's graduate programs self-study guidelines was reviewed. A sub-committee comprised of Drs. Muehsam, Mullings and Watts will prepare draft verbiage to the guidelines and present their suggestions to the Committee at the Doctoral Advisory Committee meeting on May 7, 2007.

**III. Miscellaneous**

The Office of Graduate Studies is prepared to assist graduate programs with the purchase of equipment, software, etc., in an effort to assist in producing higher quality of graduate programs.

A retreat was suggested to spend time together in discussion of ways to upgrade the quality of graduate programs and ways to raise the awareness of doctoral programs on campus. The planning of this retreat will be discussed at a future meeting.

SHSU will host the annual meeting of the Association of Texas Graduate Schools (ATGS) in September 2007. The Committee was invited and encouraged to attend. One session will be a presentation by Clemson University's graduate dean about the cost benefits of doctoral programs. Another session will be a presentation by the Texas Higher Education Coordinating Board's representative, Dr. David Linkletter, on fraudulent degrees.

A discussion was held about IRBs. A concern was raised about the length of time it takes for IRBs to be approved. Dr. Muehsam will contact Dr. Dick Ward and Dr. Glen Kercher to discuss this issue and possibly have one of them attend a Doctoral Advisory Committee meeting. The Committee is to think of ideas to help with the IRB problem.

The problems and solutions regarding the selection of minors will be discussed at the next meeting.