

Graduate Council
Minutes
March 20, 2008

Present: Muehsam, Bruce, Cook, Edmonson, Gaillard, Price, Titterington

I. Approve Minutes

The minutes from the meeting of March 6, 2008 were approved.

II. Review Graduate Faculty Nominations

Per the Graduate Faculty Status Policy, the Council reviewed and made graduate faculty status recommendations for nominations.

III. SACS

There was discussion regarding SACS standard 3.4.11 which indicates that each program should have academically qualified people in charge of the curriculum for development and review. The Council was asked to submit to Dr. Muehsam a list of each program's coordinator.

IV. Miscellaneous

The creation of a resource manual for the graduate advisors was discussed. It was decided that rather than the Council writing the manual, a committee of graduate advisors should be formed to handle this task. This will be presented to the advisors at the next graduate advisors meeting in April for their discussion.

Other universities have thesis/dissertation workshops to assist graduate students. The Council discussed this item and agreed that it is best to keep the current practice of housing these workshops within each program.

By Fall 2008, Dr. Muehsam wants to have the composition of the Graduate Council revised. His suggestions are to have three (3) Council representatives from the College of Education with mixture to represent master's and doctoral programs; have two (2) Council representatives from the College of Arts and Sciences with 1 each from the Sciences and the Arts; have two (2) Council representatives from the College of Humanities and Social Sciences with 1 each from Humanities and Social Sciences; have one (1) Council representative from the College of Business Administration; and have one (1) Council representative the College of Criminal Justice. These suggestions will be presented to the Council of Graduate Deans for review and approval.