ERP Planning Group Minutes

Date: July 13, 2016

Attendees: Jacob Chandler, Karyl Horn, Rose Kader, Matt McKnight, Scot Mertz, Chuck Mize, Renee Starns, David Verghese

Agenda:

1. Welcome & Good things (All)
   A. IT Onsite resulted in some good inter-divisional collaboration
   B. Positive collaboration across IT, Payroll, and ??? to troubleshoot USAS issues

2. Needs (All)
   A. ATM Update
      i. HigherOne removed ATMs from campus resulting in a recent RFP
      ii. FNB to remain in existing locations
      iii. Wells Fargo coming to campus
   B. Maintenance free window for move-in
   C. Full Payroll test still needed over next week
   D. Make splash page for SSB, Luminis, and INB to identify when Banner is down

3. Legacy Decommission Update (Chuck)
   A. September 1, 2016 continues to be the decommission target date

4. Banner XE Progress Update
   A. Transformation for HR, Finance, and General
      i. Go-Live for Power Users: July 15
      ii. Go-Live for campus: October 15 (tentative)
      iii. Discontinue Banner 8: February 15 (tentative)
   B. Transformation for Student, AR, Financial Aid
      i. Expected release date for all modules: December 31, 2016
      ii. Student Registration: August 1, 2016
      iii. Others to be determined

5. Travel and Expense Management
   A. Corporate Travel Partners selected
      i. Concur Software to be used for travel booking with kick-off in August
      ii. Estimated Go-Live - TBD
   B. Ellucian Travel and Expense Management powered by ChromeRiver selected
      i. Implementation to begin in January 2017, and go-live in Summer 2017

6. ERP Planning & Timeline (Jacob)
   A. See attached presentation regarding ERP Planning
   B. To be discussed at next meeting

7. Adjourn
Attachment:

1. ERP Planning Process