

Pre-Advising Checklist

Transfer Students

1. **Be prepared to provide your Sam Houston ID#.** It consists of three zeros and six additional numbers; you received it with your acceptance e-mail/letter: 000xxxxxx
2. **Make sure all of your completed college work, from all colleges attended, has been sent to SHSU's Admission Office for evaluation.** Advisors at the SAM Center do not evaluate transcripts. Admissions will analyze your transcript and populate your coursework into your file for academic advisement.
3. **If you are currently taking classes, be sure to tell the advisor.** When you come to your advisement session, bring a copy of your unofficial transcript so that the advisor may look at the courses you are currently taking so that they may accurately advise you.
4. **You must take the TSI test if:**
 - a. You have not completed English 1301 and/or any math course with a C or higher. ENGL 1301 with a C or better is required to clear your TSI for Reading and Writing and any college level math course is required to clear your TSI for Math. You must be TSI complete in all areas prior to receiving advisement.
5. **Core Curriculum**
 - a. If you have completed the core curriculum at another Texas state institution and the transcript from that institution indicates completion, then you do not have to complete the core at SHSU. If this is the case, you will need to send a hard copy of your transcript upon transferring so that your file may be marked Core Complete—electronic transcripts do not show core completion. Please note, receiving an Associate's Degree does not automatically indicate that a student is core complete. Please check with your current institution if you wish to know if you are Core Complete.
 - b. **If a component of the core curriculum was completed at another Texas state institution, then that component is complete at SHSU.** If the transfer course does not automatically transfer in as a core course at SHSU, it can be substituted—speak to your advisor about substitutions. Note: Out of State courses cannot be substituted into the SHSU core. i.e a creative arts course completed in Florida cannot be subbed into the SHSU core if it does not transfer in as one of our specific creative arts core courses. Please speak with your advisor if you have questions about how some of your core courses have transferred.
6. **Courses that transfer in from community college as a Junior/Senior level (i.e. advanced level) course, will not receive advanced level credit.** Courses from community colleges which are evaluated as equivalent to advanced courses at SHSU will count toward the degree, but will not count as advanced courses. Advanced courses taken at four-year institutions will count as advanced courses at SHSU. Every degree requires a total of 42 hours of advanced level coursework.