The following are some examples of citation styles for various sources. For complete information on citing sources in Chicago style, see the *The Chicago Manual of Style*, 16th Edition or *The Bedford Handbook*, 8th ed.

The Chicago style utilizes notes for in-text citations and a bibliographic entry for a reference page. If you quote, paraphrase, or closely summarize your sources, you must include a note citation in the body of your paper. Footnotes and endnotes are the preferred method of citation, and they use the same format, varying only in their location: Footnotes appear at the bottom of the page, while endnotes appear at the end of the chapter or at the end of the paper on a separate page before the bibliography. In order to add an endnote or footnote in Microsoft Word, go to the References tab and click Insert Footnote. By default, the settings should be in the correct format to collect the notes in their appropriate places. In the body of the paper, notes should be added after the cited sentence’s closing punctuation (ex. .¹). Notice that punctuation within the note citation varies slightly from punctuation within the bibliographic entry.

**Book with Single Author (CMS 662; BH 700-701):**

First note:


Second and Subsequent Note:

2. Rudolph, 105.

**Book with More than Three Authors (CMS 663, 696; BH 700, 702):**

First note:


Second and Subsequent Note:

2. Adkinson et al., 40.

**Edited or Compiled Books or Anthologies (CMS 663-664, 699-700, 708; BH 700, 704):**

First note:


Second and Subsequent Note:

2. Sanders and Ashley, 12.
Journal Article (CMS 664-665, 731-732; BH 700, 706):
First Note:
Second and Subsequent Note:

Electronic Database or Subscription Service (CMS 664-665, 733-734; BH 700, 707-708):
First Note:
Second and Subsequent Note:

Internet Citation (CMS 662-663, 752-754; BH 700, 709-711):
First Note:
Second and Subsequent Note:

Subsequent Notes (CMS 669; BH 700):
If you have two notes from the same source directly follow one another on the same page, the subsequent can be written “Ibid” and the page number. Care should be taken when using programs such as Microsoft Word. These programs auto-insert footnotes/endnotes and this function can separate the “Ibid” from the initial note.


2. Ibid, 44-6.