



# SAM HOUSTON STATE UNIVERSITY



*A Member of The Texas State University System*

OFFICE OF THE REGISTRAR

## COLLEGE OF HUMANITIES AND SOCIAL SCIENCES SPECIAL REGISTRATION PERMIT

NAME: \_\_\_\_\_ SAM I.D. \_\_\_\_\_ SEM./YR: \_\_\_\_\_

REASON FOR SPECIAL REGISTRATION:

\_\_\_\_\_

After online Late Registration, the student must obtain the approval of the Department Chair for each course the student wishes to register. After the 4<sup>th</sup> Class Day (Summer) and the 12<sup>th</sup> Class Day (Fall/Spring), the student must obtain the approval of the Academic Dean.

Course(s) to be <b>ADDED</b> :		Course(s) to be Administratively <b>DROPPED</b> :	
CID #	COURSE PREFIX/NUMBER	CID #	COURSE PREFIX/NUMBER

STUDENT SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

DEPT. CHAIR SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

DEAN SIGNATURE: \_\_\_\_\_

DR. JOHN M. de CASTRO

DATE: \_\_\_\_\_

Please bring this form to the Registrar's Office located on the 3<sup>rd</sup> Floor of the Estill Building, Room 331. The student is responsible for checking their fee statement for any additional tuition or fees that may be due. Payment is due immediately in the Cashiers Office or payment can be made online.

FOR REGISTRARS USE ONLY:  PROCESSED BY: _____ DATE: _____
---