

Sam Houston State University
A Member of The Texas State University System

Finance & Operations Information Resources Policy FO-IR-10
Web Privacy Policy

Sam Houston State University has created this privacy statement in order to demonstrate our firm commitment to privacy. The following discloses our information gathering and dissemination practices for this website: www.shsu.edu. Web addresses with the ~ (tilde) following the website are maintained by university individuals and departments and are not covered by this privacy statement. This site contains links to other sites. Sam Houston State University (www.shsu.edu) is not responsible for the privacy practices or the content of such Web sites.

We may use your IP address to help diagnose problems with our server, and to administer our Web site.

Our site uses forms for students, faculty, staff, and visitors to request information, products, and services. We collect contact information (like email addresses) and unique identifiers (like social security number) for university business such as university registration and/or sending catalogues to potential students.

We use cookies to collect information for collective analytics only. Individual information is not harvested. (Note: A cookie file contains unique information a web site can use to track such things as passwords, lists of pages you've visited, and the date when you last looked at a specific page or to identify your session at a particular web site.)

If you send us an electronic mail message with a question or comment that contains personally identifying information, or fill out a form that e-mails us this information, we will only use the personally-identifiable information to respond to your request and analyze trends. We may redirect your message to another government agency or person who is in a better position to answer your question.

For site management functions, information is collected for analysis and statistical purposes. This information is not reported or used in any manner that would reveal personally identifiable information, and will not be released to any outside parties unless legally required to do so in connection with law enforcement investigations or other legal proceedings.

Public Forums

This site makes chat rooms, forums, message boards, and/or news groups available to its users. Please remember that any information that is disclosed in these areas becomes public information and you should exercise caution when deciding to disclose your personal information.

For Additional Information

Additional information regarding privacy and security policies is provided in the Privacy and Security Policy Guidelines at <http://www.dir.state.tx.us/standards/srrpub11-privacy-policy.htm> . The U.S. Federal Trade Commission also provides information for educating consumers and businesses about the importance of personal information privacy at <http://www.ftc.gov/privacy/>.

Contacting the Web Site

If you have any questions about this privacy statement, the practices of this site, or your dealings with this Web site, you can contact

Computer Services
Sam Houston State University
Box 2449
Huntsville, TX 77341
helpdesk@shsu.edu

Reviewed by: Mark C. Adams, Associate Vice President for Information Resources – 2/7/08
Next review: 11/01/2008