How to Activate Your Tk20 Account for SHSU Students
Who Needs To Have an Activated Tk20 Account?

- All undergraduate and post-baccalaureate students seeking initial teacher certification. This includes graduate students seeking initial certification along with an M.Ed. in Curriculum and Instruction.

- Most graduate students in programs leading to a professional role in EC-12 schools. If in doubt, check with your graduate advisor.
How to Activate Your Tk20 Account for Students

Try to Log In to Tk20 Before You Activate Your Account!

• Point your browser to https://tk20.shsu.edu and enter your SHSU username and password, then click Login.

• If you receive the message **This User Account is inactive** then you will need to activate your account. Follow the instructions on the following pages. Otherwise, you should be logged in to Tk20, and welcomed by name.
How to Activate Your Tk20 Account for Students

General information

Total cost: $111.50

User has access for 7 years from payment / activation date.

Have your SHSU ID number (seven digits) ready – not your SSN.

Payment may be made by major credit card or by check or money order.

Activation takes 2-3 days from time that payment is received.

Point your browser to https://tk20.shsu.edu and follow the instructions in the lower left hand part of the screen.

Tk20 is Verisign certified so your credit card information is safe.

We will demonstrate how to pay with a credit card first.
How to Activate Your Tk20 Account for Students

Students: Try before you buy! Verify your account status by entering your SHSU username and password on this screen. If you receive the message indicating your account is inactive, follow the link in the lower left of this screen to activate and pay for your account. If your log in is successful and you are greeted by name, then your account has been activated successfully.
How to Activate Your Tk20 Account for Students

CLICK HERE, THEN CLICK CONTINUE
WE WILL DEMONSTRATE THE CREDIT CARD PROCESS FIRST. CLICK HERE TO PAY BY CREDIT CARD.
How to Activate Your Tk20 Account for Students

Enter all of the information as required or needed.

This is your 7 digit SHSU ID number, not your social security number.
How to Activate Your Tk20 Account for Students

AT THE BOTTOM (SCROLL DOWN) THERE IS A SUBMIT BUTTON – CLICK IT ONCE!
Thank you. You have successfully purchased a CampusTools HigherEd student account.

Order Summary:
Tk20 CampusTools HigherEd student account: $100
Order Processing: $3
Total before tax: $103
Sales Tax @8.25%: $8.50
Total: $111.50

Payment Method:
Visa: ****3044
Exp: 05/11

VeriSign has routed, processed, and secured your payment information. More information about VeriSign.

Your credit card has been charged $103. You now have a user account for CampusTools HigherEd for seven years.
How to Activate Your Tk20 Account for Students

You should also receive a confirmation email:

Subject: Tk20 CampusTools HigherEd Purchase Receipt

******************************************************************************
***** This email is automatically generated. Please do not reply to this email. *****
******************************************************************************

Thank you for ordering a CampusTools HigherEd student account from Tk20.

******************************************************************************
BILLING INFORMATION
******************************************************************************
E-mail Address: andy@shsu.edu
Billing Address:
Credit Card Demonstration
1234 Main Street
Huntsville TX 77341

Tk20 CampusTools HigherEd student account: $100
Order Processing: $3
Total before tax: $103
Sales Tax @8.25%: $8.50
Total: $111.50
Charged to Credit Card: *************1234

******************************************************************************
STUDENT INFORMATION
******************************************************************************
Name: Credit Card Demonstration
Student ID: cdemonstration0000

You now have a user account for CampusTools HigherEd for seven years. In 2 to 3 business days, we will email you a username and password for your HigherEd account.

You can download your Student User Guide from the website http://www.tk20.com/support/studenthelp.html This site also gives you access to audiovisual tutorials for all functionality that you will need in the system.

For additional help, please contact your school's HigherEd Support team:

Andy Oswald
Email - tk20@shsu.edu
Phone - 936-294-4891

YOUR USER ACCOUNT WILL USUALLY BE ACTIVATED WITHIN 2-3 BUSINESS DAYS.

STUDENTS SHOULD TRY TO LOG IN TO Tk20 AFTER THIS TIME USING THEIR SHSU USERNAME AND PASSWORD EVEN IF THEY DO NOT RECEIVE AN EMAIL FROM Tk20.

Tk20 WILL NOT CHANGE YOUR SHSU USERNAME OR PASSWORD.
You can also activate your account by mailing a check or money order to Tk20.

Point your browser to https://tk20.shsu.edu, then
How to Activate Your Tk20 Account for Students

For questions regarding this system, please contact your system administrator:

Administrator: Andy Oswalt
Email: tk20@shsu.edu
Phone: 936-294-

Students: Try before you buy! Verify your account status by entering your SHSU username and password on this screen. If you receive the message indicating your account is inactive, follow the link in the lower left of this screen to activate and pay for your account. If your log in is successful and you are greeted by name, then your account has been activated successfully.
How to Activate Your Tk20 Account for Students

CLICK HERE, THEN CLICK CONTINUE
TO PAY BY CHECK OR MONEY ORDER, CLICK HERE.
How to Activate Your Tk20 Account for Students

PRINT OUT THIS FORM, WRITE IN THE INFORMATION, AND MAIL WITH YOUR PAYMENT TO Tk20.

THIS IS YOUR 7 DIGIT SHSU ID NUMBER, NOT YOUR SOCIAL SECURITY NUMBER.
How to Activate Your Tk20 Account for Students

ANY QUESTIONS?
936-294-4891
Tk20@SHSU.EDU