REQUEST TO REGISTER FOR AN OVERLOAD

In order to be classified as a full time student you need to be registered for at least 12 semester credit hours of course work for the Fall and Spring semesters. The maximum loads are as follows:

Maximum load:  
Summer  14 hours  
Fall and Spring  19 hours

If you desire to take more than this you should be aware that the extra demands may harm your progress in some, and perhaps, all of the courses you take. You need to explain and justify why you need to take more than the maximum load hours and you need to outline your schedule (including any outside employment, commuting, etc.) ALL MUST BE FILLED OUT.

I ____________________________ ____________________ ____________________________
(Name) (Classification) (Phone Number)

Request to take _____________ hours for ________________ which constitutes an overload.
(# of hours) (semester)

Justification:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Responsibilities For Week

School Hours: ______________________

Work Hours: ______________________

Hours spent in Student Activities or Organizations: ______________

Commuting Hours: _________________

Student’s Current GPA at SHSU: __________ 

Student’s Sam ID #

Date ____________________________

Student’s Signature

Date ____________________________

Associate Dean’s Approval