

GUIDELINES FOR THE COMPREHENSIVE EXAMINATION 2012 – 2013

The Counseling Faculty decided to utilize the Counselor Preparation Comprehensive Examination (CPCE) as the comps exam for the students of the Counseling Programs of SHSU beginning Fall Semester 2011. The Counseling Faculty also decided to exempt students from comps if the students had already received a master's degree and are enrolled in the school counseling certification program.

The purpose of the CPCE is to assess counseling students' knowledge of counseling information viewed as important by counselor preparation programs. The CPCE covers the eight common-core areas of CACREP Standard for Preparation. They are Human Growth and Development, Social and Cultural Foundations, Helping Relationships, Group Work, Career and Lifestyle Development, Appraisal, Research and Program Evaluation, and Professional Orientation and Ethics. The CPCE also serves as a preparation exam for National Certified Examination (NCE). There is a positive correlation between success on the CPCE and success on the NCE.

The CPCE consists of 160 objective-test items with 20 items per CACREP core-area. It is a paper/pencil examination that normally requires students about four hours to complete. For more information, please go to <http://www.cce-global.org/Org/CPCE>. To prepare for the CPCE, two books are recommended for students here:

1. Mastering the National Counselor Examination and the Counselor Preparation Comprehensive Examination
http://www.amazon.com/Mastering-Examination-Preparation-Comprehensive-Counseling/dp/0137017502/ref=sr_1_2?ie=UTF8&qid=1333576273&sr=8-2
2. Encyclopedia of Counseling Package: Encyclopedia of Counseling : Master Review and Tutorial for the National Counselor Examination, ... Preparation Comprehensive Examination 3th (Third) Edition [Paperback]
http://www.amazon.com/gp/product/B006NP0G1E/sr=8-3/qid=1333576273/ref=olp_product_details?ie=UTF8&me=&qid=1333576273&sr=8-3&seller=

More information about the Comps:

1. The comprehensive examination is taken during the semester when the student is enrolled in Supervised Practicum, COUN 6376 or the first semester of Field Practicum, COUN 6386.
2. The comprehensive examinations are scheduled three times each year. The examinations are administered on Huntsville campus (location to be determined) from 1:00 – 5:00 p.m. The room locations for the exam will be posted on the door of the Counselor Education Center on the day of the exam. The dates are usually late March, October, and June. (Additional MFT examinations are given to students on the LMFT track from 11a.m. – 12p.m. of the same examination dates. The examinations cover MFT theories, techniques and ethics.)
3. Students must register for the examination by completing the Comprehensive Examination Application and submitting it to the Counselor Education Center at least 14 days before the

scheduled testing date together with an unofficial transcript of the current semester and a cashier check/money order of \$45 payable to "CCE". Personal checks are not acceptable.

4. Students should make a serious effort to prepare for the examination, as failing will delay graduation and/or certification.
5. Students who fail the comprehensive examination will have to retake the whole examination on an assigned date (usually about 4 - 5 weeks from the first examination date.)
6. If the comprehensive examination is failed a second time, the Comps Committee will meet to develop a remediation plan for the student to be successful.
7. Students will be permitted to continue in the program until the comprehensive examination is successfully completed.

COMPREHENSIVE EXAMINATION APPLICATION (Please Print Clearly)

DATE _____

NAME _____ SHSU ID# _____

MAILING ADDRESS _____

CELL PHONE: () _____

CURRENT SHSU EMAIL ADDRESS _____

Request to take Comprehensive Examination
[Must be submitted 14 days before the scheduled testing date.]

Semester: Fall____, Spring____, or Summer____ Year _____

Provide the name of your faculty advisor: _____ LMFT track Yes ____ No ____

Please list all **course numbers and professors' names** taken at SHSU that apply to your master's degree.

Dept. Course Number and name of Professor

Dept.	Course Number	name of Professor
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Currently taking Supervised Practicum Yes ____ No ____

Completed Supervised Practicum and currently taking Field Practicum
Yes ____ No ____

Current Transcript _____ Cashier's check _____

P.S. You will receive notification of your test results within three weeks. Please do not call the secretary for results.