



SAM HOUSTON STATE UNIVERSITY
Huntsville, Texas 77341

ADDENDUM 1 for 753-9-001WHT

Request for Proposal: FISCAL YEAR “09” CAMPUS MOVING CONTRACT

Question and clarifications for the above referenced Request for Proposal.

1. QUESTION: When is the proof of insurance required, should it be submitted with the proposal or at the time of award?

ANSWER: Sam Houston State University requires proof of insurance be submitted at the time of response to the Request for Proposal.

2. QUESTION: Is there a fuel allowance or surcharge under this Request for Proposal?

ANSWER: We are asking for an hourly rate with no fuel allowance or surcharge.

3. QUESTION: On Attachment 1, Proposer Affirmation, what goes in the blank space after the “STATE OF TEXAS” and what do the “SS” represent?

ANSWER: Please disregard, these are both typos. There should not be a blank after “STATE OF TEXAS” or the letters “SS”. Please fill out the remainder of the form and return.

4. For compliance with part IV. Terms and Conditions, Section 13.9. If no relationship exists Proposer may respond “Not Applicable” in the space provided.
5. For compliance with part VI.D.c, “Proposer’s Safety Program”. If Proposer’s safety program requires additional space beyond a short paragraph they may reference and include a copy.
6. Definition of “Executive Summary”. A brief synopsis at the beginning of a business plan, business document, or proposal that highlights key facts, issues, and conclusions.
7. QUESTION: Should Proposer include their HUB certification with the packet?

ANSWER: Proposer may include HUB certification, but it is not required.