

DEPARTMENT OF EDUCATIONAL LEADERSHIP AND COUNSELING
 ADMINISTRATION AND/OR SUPERVISION REFERENCES
 SAM HOUSTON STATE UNIVERSITY
 HUNTSVILLE, TX 77341-2119

STUDENT NAME: _____

STUDENT SOCIAL OR SAMID: _____

Reference Name & Addresses:

_____ (Student Name) has qualified for admission to a program of preparation leading to a Supervisory Certificate in The State of Texas or preparation leading to a certificate permitting him/her to serve in the capacity of Principal/Mid-Management in the Texas Public Schools. We solicit your assistance in determining his/her suitability for service in the role indicated. Your response will be held in strictest confidence.

Dr. Beverly Irby
 Chair, Educational Leadership and Counseling

Place an "X" on each scale to indicate your evaluation of the applicant.

ACHIEVEMENT OF INSTRUCTIONAL OBJECTIVES				
1	2	3	4	5
Does not fulfill instructional objectives	Complete few instructional objectives	Completes acceptable number of instructional objectives	Completes most instructional objectives	Successfully completes instructional objectives

CLASSROOM ORGANIZATION AND MANAGEMENT				
1	2	3	4	5
Poor classroom management and organization	Marginal-has several classroom problems	Average abilities in classroom and management and organizations	Very good-rarely has any classroom problems	Outstanding classroom management and organization

INTELLECTUAL CAPABILITY				
1	2	3	4	5
Does not grasp content or concepts quickly	Learns simple things easily, cannot grasp complex concepts	Average intellectual capabilities	Learns most concepts quickly	Learns very quickly, comprehends complex concepts

ENERGY AND ENTHUSIASM				
1	2	3	4	5
Lacks energy and enthusiasm, waits to be told	Marginal- little determination	Average, fairly resourceful	Very good, does more than is required	High energy and enthusiasm, self-starter objectives

INTEGRITY				
1	2	3	4	5
Lacks integrity, untrustworthy	Very questionable	Acceptable, usually trustworthy	Outstanding integrity	Very truthful, genuine, trustworthy

MATURITY				
1	2	3	4	5
Unwilling to face reality	Often emotional, easily frustrated	Sometimes moody, occasionally frustrated	Works fairly well under pressure	Has great poise and emotional stability

COMMUNICATION SKILLS				
1	2	3	4	5
Lacks good speaking and writing skills	Does a fair job in some situations	Average skills, capable in some situations	Effective communicator in most situations	Uses skills effectively with clarity and completeness

RELATIONSHIP WITH OTHERS				
1	2	3	4	5
Hard to get along with	Not well liked by too many people	Likable and cooperative	Liked by most people	Relates well with others, has their confidence

DECISION MAKING ABILITY				
1	2	3	4	5
Has difficulty making any decisions, indecisive	Makes decisions on simple concrete matters	Decisions are adequate, generally will not handle complex problems	Makes good decisions in most situations	Can handle difficult and complex problems, decisive

LEADERSHIP SKILLS				
1	2	3	4	5
Not respected by others, has low skills	Has limited skills to be an effective leaders, very little respect from others	Respected by most associates, average leadership abilities, fair organizer	Does fairly well in leading others, respected by most people, good organizer	Highly respected, excellent organizer, skills are excellent and very evident

Remarks: _____

Evaluation based on: Personal Observation: _____

Other (Indicate reason): _____

Date: _____

Signature: _____

I have applied for admission to a special certificate program at Sam Houston State University. I hereby give the University permission to make inquiries of professional associates and former employers. This permission form may be attached to requests for information, and I hereby authorize the party receiving it to give full and complete information as may be requested. I understand that the information requested will not become a permanent part of my personal file and will be treated as confidential by the University, subject to the provisions of the Texas Open Records Law, Vernon's Texas Civil Statutes, Article 6252-17a. I waive my right to see this information.

DATE

NAME

SOCIAL SECURITY NUMBER or SAM ID

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